
COUNCIL

BULLETIN

Issue Number 36/2018
Friday, 7 September 2018

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
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PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted		
TBC	To be confirmed		Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 10 September 2018 – 16 September 2018

Monday 10 September	7.30pm	Local Councils' Liaison Committee		CC
Tuesday 11 September	6.30pm	Member Briefing – Local Plan		CR1/CR2
Wednesday 12 September	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 13 September	7.00pm	Finance and Performance Management Cabinet Committee		CC
Friday 14 September				
Saturday 15 September				
Sunday 16 September				

Week Two: 17 September 2018 – 23 September 2018

Monday 17 September	7.00pm	Joint Meeting of Development Management Chairmen and Vice-Chairmen		CR1
Tuesday 18 September	6.00pm 7.00pm	Member Training – Constitution Epping Forest Youth Council		CR1 CC
Wednesday 19 September				
Thursday 20 September	7.30pm	Neighbourhoods Select Committee		CR1
Friday 21 September				
Saturday 22 September				
Sunday 23 September				

Week Three: 24 September 2018 – 30 September 2018

Monday 24 September	7.00pm	Audit and Governance Committee		CC
Tuesday 25 September	6.30pm 7.30pm	Chairman's Briefing – Council Council		CR1 CC
Wednesday 26 September	5.30pm 6.30pm 7.30pm	Epping Forest Local Highways Panel Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR2 CR1 CC
Thursday 27 September				
Friday 28 September				
Saturday 29 September				
Sunday 30 September				

Week Four: 1 October 2018 – 7 October 2018

Monday 1 October	6.00pm	Member Training – Safeguarding		CR1
Tuesday 2 October	10.00am	Licensing Sub-Committee		CC
Wednesday 3 October	7.30pm	District Development Management Committee		CC
Thursday 4 October	1.30pm	Member Training - Data Protection & Code of Conduct (Repeat)		CC
Friday 5 October				
Saturday 6 October				
Sunday 7 October				

PART B - GENERAL INFORMATION

1. MEMBER TRAINING - SAFEGUARDING

Member Training on Safeguarding will be held on Monday 1 October at 6pm in CR2.

If you have not previously attended, please be reminded that this training is mandatory.

Would you kindly advise Kim Partridge kpartridge@eppingforestdc.gov.uk of your attendance.

(Further information: Kim Partridge ext 4443)

2. MEMBER TRAINING _ SPEED READING ON ELECTRONIC DEVICES

SUBJECT: Speed Reading on Electronic Devices

DATE(S) 8 October 2018

VENUE: CR1

TIME/DURATION: 6.00pm ~ 8.30pm

PLEASE BRING YOUR OWN DEVICE(S) – Laptops and tablets

WHY YOU SHOULD COME TO THIS COURSE:

With the increased reliance on electronic devices in the paperless era, reading and retaining the information contained in high volumes of written documents is a skill. This session is designed to help you develop the skills required to effectively manage this new way of working.

SUMMARY OF COURSE CONTENT

This is a highly interactive 2.5-hour session that has been developed for Councillors at Epping Forest District Council, who have high volumes of reading material to manage as part of their role.

During the workshop we will be using a variety of different exercises and examples to show ways in which readers can double their speed, without losing retention.

Whilst covering traditional 'paper' speed reading techniques, the emphasis will be around reading from electronic screens and Members will be asked to bring a tablet or laptop with them to the session.

Please contact Kim Partridge, kpartridge@eppingforestdc.gov.uk to confirm you attendance.

(Further information: Kim Partridge ext 4443)

3. COMMITTEE AGENDAS ETC. - ELECTRONIC SUMMONS

A number of members have now indicated that they wish to receive specific agenda etc. solely by electronic means. With effect from 10 September 2018, no physical copies of agenda will therefore be provided for such members.

All members are encouraged to give consent to the receipt of meeting summons by electronic means wherever possible. The app for the committee management system allows agendas, minutes and reports etc. to be downloaded to mobile devices. Training in the use of the committee management system is provided for members on a regular basis.

(Further information: Steve Tautz ext 4180)

4. LGA NATIONAL CENSUS OF LOCAL AUTHORITY COUNCILLORS 2018 (Pages 11 - 12)

Please see attached information regarding the LGAs forthcoming National Census Of Local Authority Councillors 2018.

We would encourage all Members to respond to the Census when contacted.

5. CONSTITUTION WORK GROUP MEETING CANCELLED

The Constitution Working Group meeting on Thursday 27 September 2018 at 7.00pm has been cancelled and will be re-scheduled for later in the year.

(Further information: Vivienne Messenger ext 4265)

6. NEW M11 MOTORWAY JUNCTION 7A (Pages 13 - 14)

Please see attached.

7. CHAIRMAN'S DIARY (Pages 15 - 16)

Please see attached.

LICENSING ACT 2003

None this week

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

None this week

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/2343/17 – Marlow High Road Thornwood North Weald Essex CM16 6LU - New vehicular access to existing waste transfer station, including new access road and part change of use of paddock - Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
	Shannon Murphy	01992 564217
Compliance Officer		

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.